

March 31, 2016

Louisiana Ethics Administration Program
P. O. Box 4368
Baton Rouge, LA 70821

Subject: Supplemental information for James M. Clark; Docket No. 2016-266

To whom it may concern,

In support of my request for an advisory opinion from the Louisiana Board of Ethics, I am providing the potential scope of services that I wish to provide to the State under a contractual basis. If not prohibited, I wish to provide technical services in support of Stafford Act grant programs. These programs, Public Assistance and Hazard Mitigation, are administered by the Disaster Recovery Division of the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP). The technical services to be provided include:

Assist sub-grantees in the preparation of and review of project worksheets for the Public Assistance Program.

Gather information, review and recommend for approval the technical components of project worksheets in areas to include but not limited to: engineering, environmental, historical preservation, construction cost analysis, insurance, construction contract compliance, clearances and permits, payments on permanent work and on alternate/improved projects.

Provide program guidance to the State and to sub-grantees on all aspects of debris management.

Review Hazard Mitigation and Public Assistance Program applications for regulatory compliance.

Provide oversight on the review and process of all necessary documentation to support the expenditure of funds under the Public Assistance and Hazard Mitigation programs

Provide technical assistance to sub-grantees on the appeals process; prepare supplemental responses to the sub-grantee's appeal, and assist the sub-grantee in preparation of oral argument.

I've also attached organizational charts from January and March of 2014 to demonstrate the positions I held during those times and the areas of the organization for which I was responsible. If you have any questions, please contact me at (225)317-3106 or jamesclark5@deloitte.com.